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**REQUEST FOR ZONE CHANGE**

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**PROPERTY  
OWNER'S**

Applicant(s) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_  
Signature Line \_\_\_\_\_

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**CONTACT**

Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

(All staff correspondence will be sent only to the designated contact person)

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**REQUEST**

Location Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Present Zoning \_\_\_\_\_ Proposed Zoning \_\_\_\_\_ [Click Here to Explore Zoning Maps](#)  
Present Use of Property \_\_\_\_\_  
Purpose of Rezoning (attach additional pages as necessary) \_\_\_\_\_  
\_\_\_\_\_

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In order for the Planning Commission to make a recommendation for a zoning map amendment it must find that the map amendment is in compliance with the comprehensive plan. The facts must be cited in support of the applicant's proposal.

1. **Findings in Compliance:** If the applicant determines that the proposal is in compliance with the Comprehensive Plan, the applicant must cite specific facts with reference to the Land Use Criteria and/or other elements of the Comprehensive Plan in support of this determination:

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2. **In Absence of Findings** in compliance with the Comprehensive Plan, the applicant must state specific facts in support of one or both of the following:

- A. The existing zoning classification given to the property is inappropriate and the proposed zoning classification is appropriate. Tell why:

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- B. There have been major changes of an economic, physical or social nature within the area which were not anticipated in the Comprehensive Plan, and those changes have substantially altered the basic character of the area involved. These changes are:

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Applications will not be accepted unless the following requirements are submitted with the application:

- A non-refundable filing fee of \$200.00 for rezoning, separate fees in addition to the filing fee include, advertising, certified mail, and recording are paid by the applicant
- Site Plan of property and description of area showing accurate measurements
- List of adjoining and adjacent property owner's names and addresses from Property Valuation Office.

**(FOR STAFF USE):**

Public Hearing Date \_\_\_\_\_

Filed with Paper \_\_\_\_\_ Published \_\_\_\_\_

Letters to Adjoining Property Owners      No. Sent \_\_\_\_\_

Planning Commission Recommendation \_\_\_\_\_

Recommendation sent to \_\_\_\_\_ City Council \_\_\_\_\_  
(Date)

Council Action \_\_\_\_\_

Date \_\_\_\_\_